

AIRPORT ADVISORY COMMITTEE

LINES OF BUSINESS – CURRENT OPERATIONS

January 14, 2020

1. ADMINISTRATION

i The latest work and information regarding policy and legislative issues impacting the airport. Point of Contact: Harry Barrett Jr.

- **FEDERAL CONTRACT TOWER PROGRAM**
Renton Tower is staffed by Serco personnel, which holds a contract through the FAA Federal Contract program. The tower has been experiencing high staff-turnover, leading to lack of continuity. The Airport Manager has been working with the American Association of Airport Executives, in partnership with the National Air Traffic Control Association to address this concern. The Airport Manager and City staff have also been in discussions with state Congressional delegations to advance legislation originating in the House of Representatives approving language in the 2020 Fiscal Services appropriation for continued Social Security Annuity for retired FAA Air Traffic Controllers.
- **RATES AND FEES REVIEW AND UPDATE**
In June, the Airport Manager submitted to the Public Works department and to the Office of the Mayor initial proposals for rates and fees restructuring to meet budget needs. Airport staff has provided to City Administration a 10-year outlook of operating and capital expenses related to the airport. The Airport Manager issued a Request for Proposal in September to procure consultant services for Rate and Charges analysis. AMCG was selected as the qualified respondent to the RFP. AMCG is scoping the project with an anticipated contract execution date by the end of the year. Anticipated completion December 31, 2019.
- **GRANT FUNDING FOR TAXIWAY A REHABILITATION**
The Airport Manager has been coordinating with the Seattle ADO to secure supplemental grant funding for the reconstruction of the north half of Taxiway A. If approved, potential contracting and design for Taxiway A improvements could commence as early as summer of 2020 for construction in 2021. The Federal grant funding for this project is 90% of the total project costs, which is anticipated to be \$10M leaving the Airport match at \$1M. Taxiway A Rehabilitation has been delayed due to Federal Funding withholding.
- **MASTER PLAN UPDATE**
The grant for the Master Plan has been closed out with the FAA. Airport Staff have been drafting a revised scope of services with Mead and Hunt to execute Amendment #8 to their contract. The amended scope of work will result in an impact of \$214,366.00 to the airport budget. Airport staff have continued to draft mitigation plans for potential displacement, and last month solicited feedback on Object Free Areas from all affected tenants. The Airport hopes to advance a landside alternative plan for City Council approval by the last Council Meeting in December. Anticipated completion by Dec 31st 2020.
- **MINIMUM STANDARDS, RULES AND REGULATIONS**
The Minimum Standards is with the RAAC Chair for distribution to the full Advisory Committee for comment and feedback. Once completed, the City Attorney's office will take possession of the document for legal analysis and approval/disapproval. Anticipated completion by February 28, 2020.
- **AIRPORT NOISE LEGISLATION**
The Airport Manager has been working with State legislators and the FAA on regional noise issues. Congress recently appropriated funds for an FAA Noise Ombudsman for the Seattle region. This position will take time to fill.

2. OPERATIONS

i Airfield operational and maintenance activities and work that may have impact on the flow of the air traffic management system. Point of Contact: Jason Anderson

- **VEHICLE AND ACCESS CONTROL TRAINING**
 - Further research is being conducted based on other airports' policies, developing Scope and Procedure for permit issuance. Plan to implement on 1/1/20
- **EMERGENCY RESPONSE PLAN REVIEW**
 - Utilizing lessons learned from the Emergency Exercise, modifications to reporting and coordination structures will be modified. Also, further training and resources will be gained through EM and RRFA
- **NEW MAINTENANCE SUPERVISOR**
 - You will be seeing some more new faces.

3. COMMUNICATIONS AND TENANT AFFAIRS

i Staff programs and projects geared toward improving outreach to the local community. Point of Contact: Casey Boatman

- **QUARTERLY TENANT OUTREACH "APPETIZERS OR DONUTS WITH THE MANAGER"**
 - **INNAUGURAL MEETING WAS ON OCT. 22**
 - Under discussion were: STAFFING CHANGES, including recent turnover and future plans; PROJECTS, including Tower Seismic Project, aircraft parking plans, and TXWY Alpha rehabilitation plans; MASTER PLAN UPDATE, including status, and Runway/ Taxiway Object Free Area changes; AIRPORT FINANCES, including the airport budget, rates and fees study; and Q&A.
 - Most tenants at the first meeting had many questions about the timeline of Master Plan projects and about potential increases/changes to airport rates/charges.
 - Next tentative meetings are scheduled for Jan. 14, Mar. 10, and May 18, 2020.
- **AIRPORT-WIDE REPRESENTATIVE LAND RATE APPRAISAL**
 - **LAND RATE APPRAISAL COMPLETE**
 - Valbridge has completed an Airport-wide land rate appraisal and determined that an increase from .77 cents per square foot to \$1.10 per square foot is appropriate. The Airport is still in the process of implementing the new rate structure in all new leases and lease renewals.
- **LEASING ACTIONS AND UPDATES**
 - **300 RAINIER DEVELOPMENT UPDATE**
 - The Airport is has received two proposals for development of the 300 Rainier parcel.
 - Airport Staff, at the request of City Council has drafted a Landside Leasing Policy. Staff is waiting for a resolution from Council on the Policy

- *We have applied for a FEMA mitigation grant on December 2nd. If awarded, the project will be fully funded.*
- **PAVEMENT MANAGEMENT**
 - *The inspection from WSDOT was provided this year and we are currently evaluating the yearly management options. This report provides the current state of all the pavement inside the movement boundary and a few other critical areas. It also made recommendations for repair with cost estimates thru 2025 with an endless budget methodology.*
- **LIFT STATION REPAIR**
 - *During last year's inspection and evaluation it was determined that a specialist will be needed as the damage was beyond the inspector's scope. We have selected RH2 as our consultant to design alternatives for a functional lift station. They are currently evaluating our current and future need for the lift station for sizing option. They are also surveying the entire hill side for the best placement of the new lift station.*
- **FIBER INSTALLATION**
 - *The scope of work (SOW) has been improved by Comcast but not finalized. Once finalized we will work to get an agreement signed for the SOW.*
 - *Since Comcast has been unresponsive to our needs we have started by ordering fiber to pull into the 790 Maintenance building from the ATCT. This work will begin mid-January.*
- **EXTENTION OF BIKE AND PEDESTRIAN TRAIL**
 - *The Airports contribution to this project has been removed from the scope.*
- **SEAPLANE BASE RAMP**
 - *Survey was completed fall 2017 and fall 2018 to determine if and how the ramp is settling. Once this data is received and reviewed we will evaluate a timeline for design and construction, if necessary. This may be impacted by the Master Plan Alternative and EIS.*
- **1101 PARCEL FENCE RELOCATION**
 - *The fence will be pushed back far enough to allow aircraft tie downs outside of the ROFA. We have contracted this work to begin in January.*

5. COMPLETED SINCE LAST MEETING:

- *V10 Pedestal installed for pedestrians exiting the Airport.*
- *ROOF REPAIR – 608 BUILDING*